

EVENT

Event Date	Setup Time	Starting Time	Collecting Time	Order Date	Pickup Date	Return Date

CUSTOMER

Company	Ship To
Name	
I.D.#	
Telephone	
Email	

Rental Item

Item	Material	Color	Size	Quantity	Price
Folding Chair Cover					
Banquant Chair Cover					
Self tie Chair Cover					
Sash					
Napkin					
Runner					
Tablecloth					
Tablecloth					
Tablecloth					
Subtotal					

Shipping

UPS Ground	
USPS Priority	
EMS	

The Security Deposit will be refunded when all items are returned.

Security Deposit	
Total	
Payment	
Balance	

Please make check payable to **AA ADVANCING INC**, or send payment via paypal to weddingslinen@gmail.com

Thank you

I had read the above and by signing to agree the Color, Size, Quantity & Price are correct.

Signature: _____ Date: ____/____/2010

TERMS/CONDITIONS & WARRANTIES for linens rental:

1. By accepting rented items, customer agrees to all terms and conditions shown on this rental contract.
2. \$100 deposit and signed agreement are required to book rental items; the balance is required to pay 20 days prior to the event date; all items will be delivered to customers 2-3 days before the event date if all the required payments are made on time.
3. Cancellations and/or reductions must be made a minimum of 7 days prior to the date of the function, and before the items are shipped. \$100 deposit will become non refundable if the reservation is cancelled.
4. This rental contract forms the sole agreement between the customer and Chair Cover NY. The customer agrees to indemnify and hold Chair Covers NY harmless for any claims from customers use or misuse, including any third parties for loss, injury, and damage to persons or property arising out of the customer's negligence or operation including legal costs incurred in defense of such claims.
5. It is the customer's responsibility to check the contract for accuracy concerning items rented and location(s) if delivery is involved; it is the customer's responsibility to ensure accuracy of count if picking up.
6. The Customer acknowledges that they are personally responsible for inspecting the rental items prior to their use on the event date and find them suitable for use. Notification of any defects must be made before the event date. The Customer acknowledges that there are no warranties on these items from minor defects, as there may be some minor defects on items from normal wear and tear, that are not readily apparent. These defects do not constitute a breach of contract.
7. Do-It-Yourself rental items must be returned within 2 business days after the event to avoid late charges. Late return fees are 5% of the total rental value for each day.
8. Pick up of Full Service rental items will commence at the end of the function. End of function is determined by the DJ's last song or 1:00am, whichever occurs first, regardless of extended party hours. Late return fees are 5% of the total rental value for each hour.
9. Customer assumes full responsibility for all rented items, including their safe and proper use, operation, maintenance, and return. Customer is responsible for all losses, damages or repairs.
10. We reserve the right and your signature is in agreement to charge the cost of lost or damaged items to the credit card you have placed on file with us.
11. Cancellations and/or reductions must be made a minimum of 7 days prior to the date of the function, and before the items are shipped.
12. The Customer agrees that a faxed or emailed copy of this contract with the Customer's signature can serve as a legal binding consent to the contract and its terms and conditions regarding the items specified on the customer's Rental Contract.

I have read and agree to the terms and conditions of the rental policy.

Customer Name (please print): _____

Signature: _____ **Date:** ____/____/2010